

Common Good Fund: Application Form for 2022/23*

*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.

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| Applicant Group/Organisation: | Peebles Pensioners Association |
| Name of your project: | Purchase of HP Spectre x360 16-f2001na Convertible UHD+ OLED Laptop - Core™ i7 (2023) Laptop |
| The name of the Common Good Fund that you are applying to: | Peebles Common Good Fund |

What does your organisation do and who does it support? If appropriate. (max. 100 words)

Peebles Pensioners Association is a social group meeting throughout the year, with a membership of around 55. The members are supported through mutual friendship and chat with tea and coffee. Each meeting has either an interesting talk or presentation from a guest speaker or perhaps a film show such as photographs of old Peebles, which stimulates memories and sometimes it is just something new and innovative. We have a January coffee gathering, June summer lunch, August afternoon tea and Christmas lunch. All our events are either free or subsidised (up to 50% of the cost) to be affordable to all.

Summarise what you want to use this funding for (max. 100 words)

Since I took over as Secretary in February 2010 (when I was 47), I have used my own PC, laptop (for use at meetings for guest speaker's presentations) and high quality LaserJet printer. This has allowed me to effectively manage the Pensioners paperwork. However, as I near retirement, I am no longer in a position to fund the cost of a replacement laptop for Pensioners administration and for use by guest speakers for their presentations. The grant to purchase a replacement laptop, will keep all members well informed through newsletters, allow continuity of administration and guest speaker's presentations.

Summarise how the outcomes of the project will be measured/evaluated (max. 100 words)

The project will be deemed a success if, as Secretary, I can continue to provide continuity of administration, that guest speakers can continue to be invited, knowing that their presentations will be able to be shown, through use of the laptop and projector, onto the screen (the latter two items were purchased in 2017) and that I have successfully managed to have the technology I need to continue to keep Peebles Pensioners Association in existence for many years to come.

Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the current/former Burgh (max. 200 words)

A grant to purchase a new laptop will make an unquantifiable difference to the continuity of administration. It is extremely important to be able to effectively communicate with members and I do so by producing monthly newsletters, schedules and booking forms for efficiency of administration of external events. I would be able to continue to communicate effectively with guest speakers and others through email and letters and it will enable me to continue to invite guest speaker who require AV facilities to talk to the members, knowing that they will be able to show their presentations. This will benefit the current members of the Pensioners, but it will also benefit potential new members by ensuring that there will still be a Pensioners group in the future, given that we are the last Pensioners group still running in Peebles. I rely heavily on my current laptop, since so much of what I do as Secretary and what the group does at meetings, relies on this technology.

Tell us how your project will be sustainable in the future (max. 100 words)

By purchasing the most up to date and high specification laptop, this will futureproof the Pensioners administration for many years to come.

Expenditure: Please tell us how much money you need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)

| Item of Expenditure | Cost (£) |
|--|----------|
| HP Spectre x360 16-f2001na Convertible UHD+ OLED Laptop - Core™ i7 (2023) Laptop (due to rapid advances in technology, this model may have been superseded by the time of purchase and therefore a substitute would be sought) – direct link to HP’s website product details noted below (cost accurate as at 11/05/23 but price can and often does, fluctuate): | 2100.00 |
| https://www.hp.com/gb-en/shop/product.aspx?id=7K834EA&opt=ABU&sel=NTB | |
| | |
| Total Expenditure | |
| How much would you like from the Common Good Fund? | 2100.00 |
| Please supply a copy of your signed & dated Annual Accounts or Projected Financial Plan | attached |

Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? If so, please detail the fund name, the amount and the purpose of the grant.

| Fund | Amount | Purpose |
|--|---------|------------|
| Age Scotland Keeping the Doors Open Fund | £469.25 | HP Printer |
| | | |

Tell us about your own fundraising or how you have secured other funding for this project.

| | Amount | Purpose |
|-----|--------|---|
| N/A | | (fundraising currently on hold due to temporary move to smaller hall (where fund raising at meetings is |

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| | impossible) whilst Burgh Hall undergoing renovations). |
| Individual/Group/Organisation details: | |
| Contact Name: | Laura Scott |
| Position in Group/Org: (if appropriate) | Secretary |
| Home Address: | ██ |
| Post Code: | ████████ |
| Telephone Number: | ████████████████ |
| Email Address: | Peeblespensioners@btinternet.com |
| Date: | 11/05/23 |
| Signature: | ██ |

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| Equalities |
| Do you have an Equal Opportunities Policy or Equality Statement? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| No application to join Peebles Pensioners Association will be declined on the grounds of race / sex / sexual orientation / religious beliefs / political alliance / disability. Every member will be treated fairly and with respect. No form of intimidation, bullying or harassment will be tolerated. |

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| Public Protection |
| Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If yes what public protection policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below. |
| Write here... |

Permissions

Does your project involve work to a building or land? Yes No

If yes do you have the following? (please tick relevant)

- A lease agreement (Date of lease _____ and duration _____ years)
- Written permission of owner
- Planning permission (Reference No. _____)

Common Good Funds

Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the current/former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).

If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.

This completed form and supporting documents should be submitted to Louise McGeoch, Democratic Services Team Leader, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Email: lmcgeoch@scotborders.gov.uk Telephone: 01835 825005